



City of Greenville Employment Bulletin

February 8, 2016

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ECONOMIC & COMMUNITY DEVELOPMENT

Inspector (Building Codes)—Salary Range: \$34,507 - \$50,594 (Depending on Qualifications & Certifications)

Perform building inspections on both commercial and residential structures for compliance with adopted codes and regulations. Make suggestions to contractors for resolving problems encountered in the field. Perform various other duties as assigned by the supervisor. Perform certificate of occupancy inspections prior to building occupancies. Take inspection requests from contractors by phone for an hour in the morning and an hour in the afternoon. Enter inspection requests and results into the system. Assist customers with building or occupancy-related issues over the counter. Help resolve complaints as they are encountered. Teach contractor classes when new codes are implemented by the state. Interact with other employees, departments, contractors, architects, engineers, and citizens. Attend classes in order to maintain credit hours required by the state licensing board and the International Code Council. Must have or obtain within the first year of employment International Codes Council (ICC) certifications as a commercial building inspector, residential building inspector, and building plans examiner. The base salary will be adjusted (Inspector I, II or III) depending on the number and types of ICC certifications achieved. Must have or obtain a license from the SC Department of Labor, Licensing and Regulations as a commercial building inspector. Over two (2) years of experience as a building inspector or as a commercial and residential building contractor is required. A two-year Associate's degree in Architecture, Building Sciences, Construction Management or equivalent work experience is required. A valid SC driver's license is required. **Cut-off Date: Until Filled**

Inspector (Electrical) – Salary Range: \$34,507 - \$50,594 (Depending on Qualifications & Certifications)

Perform electrical inspections on both commercial and residential structures for compliance with adopted codes and regulations. Make suggestions to contractors for resolving problems encountered in the field. Perform various other duties as assigned by the supervisor. Take inspection requests from contractors by phone for an hour in the morning and an hour in the afternoon. Enter inspection requests and results into the system. Assist customers with electrical-related issues over the counter. Help resolve complaints as they are encountered. Interact with other employees, departments, contractors, architects, engineers, and citizens. Attend classes in order to maintain credit hours required by the state licensing board and the International Code Council. Must have or obtain within the first year of employment International Codes Council (ICC) certifications as a commercial electrical inspector. The base salary will be adjusted (Inspector I, II or III) depending on the number and types of ICC certifications achieved. Must have or obtain a license from the SC Department of Labor, Licensing and Regulations as a commercial electrical inspector. Over two (2) years of experience as an electrical inspector or as a commercial and residential electrical contractor is required. A two-year Associate's degree in Architecture, Building Sciences, Construction Management or equivalent work experience is required. A valid SC driver's license is required.

Cut-off Date: Until Filled